Utah State University College of Engineering
Good Standing Guide

Introduction

This document serves to outline common practices clubs should follow in order to benefit their organization and the College of Engineering as a whole. Clubs have important relationships with four principal bodies within the college: the student body, the Engineering Council, individual departments, and the dean of the college. The practices outlined here will improve the previously mentioned relationships and render the clubs more effective at promoting the vision of their organization and the college.

Student Body

- Have and maintain a current website (preferably on the USU domain). Website must contain current contact information: Club email, meeting times and location (if applicable), and faculty advisor contact information.
- Post all events (socials, workshops, competitions, etc.) on the College of Engineering calendar.
- Host at least two professional/technical development activities, outreach activities, or other activities each semester.

Engineering Council

- Have a representative present at the monthly Club Representatives Meeting hosted by Engineering Council Clubs & Organizations VP.
- Participate in Community Night during Engineer’s Week by signing up for a booth and bringing something to show (poster, visual demonstration, tri-fold board, outreach activity, etc.).
- Maintain a continuing email address that can be used each year as a contact email address (e.g. asmeaggle@gmail.com, president.ecouncil@usu.edu).

Departments/Dean

- Fill out a post-event report survey with detailed information and pictures of events.

Engineering Council Clubs & Organizations Committee
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