

College of Engineering
Funding Request Form for Student Outreach Programs

This form must be completed and submitted at the time of the presentation to the College of Engineering Dean.

Requestor Name(s) _____

Description of Request _____

Department _____

Mentor _____

Organization _____

Travel Dates _____

Number of Student Participants _____

Location/Venue _____

Purpose of Request:

Student Club

Chapter Meeting

Senior Design Project

Regional Competition

National Competition

Conference Presentation

Other

Budget Request

Budget Category	Dean	*Department	*Other	Total
Membership Dues/Registration	_____	_____	_____	_____
Travel	_____	_____	_____	_____
Lodging	_____	_____	_____	_____
Food	_____	_____	_____	_____
Supplies	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total Requested	_____	_____	_____	_____

*At least 25% of the request should come from the Department or Other sources.